



Office Financial Policy

Welcome to Carolina Plastic Surgery and Laser Center! We are committed to providing you with the best possible care. Please carefully review our office financial policies...

It is our policy to request payment for services at the time services are rendered. We accept cash, check and the following major credit cards: Mastercard, Visa, Discover, and American Express. ***If we do not have a contract with your insurance company, you will be asked to pay for your visit in full and as a courtesy we will file your insurance for you.*** If we are contracted with your insurance, you will be requested to pay your co-pay or 20% of your bill.

Please keep in mind however, that you are ultimately responsible for all charges. You will also be responsible for obtaining and keeping current authorizations which may be required by your insurance company. ******Remember, if you do not have a required authorization for a visit, the total charges will become your responsibility. All insurance plans are different so please be sure to review your booklet for more information on your plan.***

Also, please note that some insurance companies only pay for what they consider medically necessary. This usually excludes the removal of benign lesions/skin growths. Each insurance company has its own policies and these change from time to time therefore, we cannot be responsible for assuring that the procedure you are having will be covered. If your insurance does not cover a procedure, we will be happy to quote you a cash fee to have it done. *****Note***** If you have a medically necessary major surgical procedure and are not able to pay your 20% up front, we can possibly set up payments on the portion owed by you. Your portion will be divided into no more than 4 monthly installments. If we set up payments with you, keep in mind that if you miss a payment, you could be charged a billing fee and/or turned over to our collection agency without further notice. ****** Also*** If your account is turned over to our collection agency at any time, collection costs will be added to your account. Therefore you will be responsible for any collection costs added to your account.***

If you cannot keep your appointment, please call our office within 48 hours. A \$15 fee will be charged if you do not call and cancel your appointments. If the patient is a minor, a parent or guardian must be present at all visits in order to grant permission to Carolina Plastic Surgery and Laser Center to treat this patient.

In order to give each patient the equal amount of time that they deserve, the initial appointment is for evaluation only. Any procedures that need to be done will be scheduled by our nurse for the next available date and time.

If your injury is work related, we will need the case number, carrier name, and phone number prior to being seen by the Doctor in order to verify that this is work-comp related. Please give this information to the receptionist before you are seen.

If you are seen for cosmetic reasons, we now offer Patient Financing through a company which specializes in helping patients finance medical procedures not covered by insurance. Please ask staff for more details.

Signature of Patient (Parent or Guardian if minor)

Today's Date